TOWN OF SHAUNAVON

BYLAW NO. 2026-03

A BYLAW TO PROVIDE FOR THE LICENCING, REGULATING AND CONTROLLING OF DOGS AND CATS

The Council of the Town of Shaunavon, in the Province of Saskatchewan, enacts as follows:

1. DEFINITIONS

In this bylaw, unless the context otherwise requires, the following shall be interpreted as:

a) "Administrator" means the Administrator or his/her designate for the Town of Shaunavon;

b) "Animal Control Officer" means a Bylaw Enforcement Officer, peace officer or a person appointed as a dog and cat catcher for the Town;

c) "Cat" means either the male or female of the feline family;

d) "Cat trap" means a trap provided or deployed by the Town of Shaunavon to trap a cat being at large upon an approved request for a person to trap a cat being at large; NO personal traps can be used.

e) "Pawsitive Cattitude Cat Committee" means the advisory and operational committee appointed by Council to assist with cat control, population tracking, and humane regional management initiatives within the Town of Shaunavon, inclusive of its authorized members or designated representatives.

f) "Council" means the Council of the Town of Shaunavon;

g) "Dangerous Dog" shall mean: a dog which has demonstrated a propensity, tendency, or disposition to attack, to bite, to cause severe or repeated injury, or to threaten the safety of human beings or domestic animals.

i) a dog which has severely injured a human being.

ii) a dog which, while off its owner's property, has severely injured a domestic animal.

iii) any dog which is allowed to injure or kill wildlife.

iv) a dog which has been trained to fight, or which is owned or harbor for this purpose.

v) a dog, previously designated as "potentially dangerous", which after its owner has been notified of such designation, is maintained in violation of this Bylaw;

h) "Dog" means either male or female of the canine family;

i) "Leash" means a chain or other material capable of restraining the dog on which it is being used;

j) "Owner" shall mean any person who keeps, possesses, harbors, supplies food or has charge of or control over a dog or cat, or the person responsible for the custody of a minor where the minor is the owner of an animal;

k) "Person" shall include an individual, partnership, association or corporation;

l) "Potentially Dangerous Dog" shall mean:

i) a dog that chases or approaches any person or domestic animal, anywhere other than on the property of the owners or custodian, in a menacing fashion or apparent attitude of attack, including, but not limited to, behavior such as growling or snarling.

ii) a dog which, on three separate occasions within a twelve-month period, has been issued a violation ticket by the Animal Control Officer for running at large, or which has been properly impounded three times within a twelve-month period by the Animal Control Officer.

m) "Pound" means such premises and facilities as may be designated by the Town, to detain animals for the purpose of this bylaw;

n) "Pound keeper" means a person, persons or association designated by the Town to maintain and administer the pound;

o) "Town" means the municipal corporation of the Town of Shaunavon.

2. LICENCING

a) The licence year shall be from January 1 to December 31 of each year.

b) Every owner of a dog or cat six (6) months old or older shall, not later than the 31st day of January in each year, or within thirty (30) days of becoming an owner of a dog or cat, obtain a licence and shall pay therefore an annual fee as set out in Schedule "A" to this bylaw. Said licence shall not be transferable to any other dog or cat or owner. The onus of proof as to the date when the owner became the owner of the dog or cat in question shall be on the owner.

c) Notwithstanding subsection (b) the owner shall obtain a licence for any dog or cat less than six (6) months old found running at large.

d) When applying for a licence under this section, the applicant shall provide:

i) A description of the dog or cat;

ii) The name, physical address, and contact information of the owner;

iii) The animal's microchip number, if applicable; and

iv) Any other relevant information which may be required by the Town to determine the dog or cat's age, or proof that the animal is neutered or spayed.

e) Identification Methods:

i) Physical Tag: For animals that are not microchipped, the Town shall supply the applicant with a permanent identification tag upon the initial licensing. This tag shall be used for the lifetime of the animal, provided that the annual registration fee is paid every consecutive year in accordance with Schedule "A". If a tag is lost or destroyed, a replacement tag may be issued upon payment of a $5.00 fee.

ii) Microchip: For animals that are microchipped, the registered microchip number shall serve as the permanent identification for the lifetime of the animal, provided that the annual registration fee is paid every consecutive year in accordance with Schedule "A".

f) The owner of a dog and/or cat shall ensure that the animal is identifiable at all times when off the property of the owner by either:

i) Ensuring the animal wears the issued permanent physical licence tag; or

ii) Ensuring the animal is microchipped, and the active microchip number is registered with the Town database as part of the annual licensing process.

g) No person shall be entitled to a licence rebate under this bylaw.

h) Every owner of a dog or cat within the Town shall, on demand of an Animal Control Officer show his licence, receipt or other evidence that he has paid the licence fee for the dog or cat for the current year.

3. RESPONSIBILITY OF DOG OWNERS

a) The owner of a dog shall ensure that such dog is not running at large.

b) In this section, a dog shall be "at large" if it is off the premises of its owner, unless the dog is both:

i) on a leash not exceeding two (2) meters in length; and

ii) under the proper control of its owner.

c) Every female dog in heat shall be housed or confined to a kennel.

d) If a dog defecates on any public or private property other than the property of its owner, the owner shall remove such defecation immediately and dispose of it in a sanitary manner.

e) Any person owning a dog and occupying property in the Town shall remove any and all dog defecation from the said property and shall dispose of the defecation in a sanitary manner.

f) Failure to cause the removal of defecation as required by subsection (d) and (e) of this section shall be a breach of this bylaw.

4. DOG PROHIBITIONS

The owner of a dog shall ensure that such dog shall not:

a) bite a person or persons whether on the property of the owner or not;

b) do any act to injure a person or persons whether on the property of the owner or not;

c) chase or otherwise threaten a person or persons whether on the property of the owner or not, unless the person chased or threatened is a trespasser on the property of the owner;

d) bite, or chase: animals, bicycles, automobiles, or other vehicles;

e) create noise or odor to the annoyance or discomfort of any person;

f) cause damage to property or other animals;

g) upset any waste receptacles or scatter the contents thereof either in or about a street, lane, or other public property; or in or about premises not belonging to or in the possession of the owner of the dog.

5. POTENTIALLY DANGEROUS DOGS

a) A dog shall be declared "Potentially Dangerous" if it acts in a manner as set out in Section 1 or is impounded or issued violation notices for running at large in accordance with the criteria listed in Section 1.

b) A dog declared "Potentially Dangerous" impounded for running at large or issued a violation ticket for running at large shall be deemed to be guilty of an infraction of this Bylaw and liable to a fine as provided in Schedule "B".

c) A listing shall be kept of all dogs declared as "Potentially Dangerous".

6. DANGEROUS DOGS

a) A complaint of a dog that is dangerous, as set out in Section 1, shall be heard by a Judge or a Justice of the Peace and the proceedings shall be as provided for by The Municipalities Act.

b) The Administrator of the Town of Shaunavon shall be notified if an owner sells, or otherwise disposes of a dangerous dog, pursuant to section 375(6) of The Municipalities Act.

7. RESPONSIBILITY OF CAT OWNERS

a) The owner of a cat shall ensure that such cat is not running at large.

b) In this section, a cat shall be "at large" if it is off the premises of its owner, unless the cat is under the proper control of its owner.

c) Every female cat in heat shall be housed or confined to a kennel.

d) Every owner of a cat shall ensure that such cat shall not:

i) bite a person or persons whether on the property of the owner or not;

ii) create noise or odor to the annoyance or discomfort of any person;

iii) cause damage to property or other animals;

iv) fight with other cats;

v) defecate or spray on private property without the permission of the owner or occupant of the property;

vi) dig in flower beds or waste receptacles.

8. IMPOUNDMENT

a) An Animal Control Officer, or at their request, or the request of the Town Administrator, or designate may take any dog or cat found running at large contrary to the provisions of this bylaw to the municipal pound, where it shall be kept for forty-eight (48) hours, excluding Saturdays, Sundays and Public Holidays, unless the owner, possessor, or harborer redeems the dog or cat by paying the Administrator the penalty provided in Schedule "B" hereof for each dog or cat impounded, plus the sum as provided in Schedule "C", for each day or part thereof the dog or cat is impounded. Where a person takes a dog or cat found running at large or needing medical attention to the pound and has not received approval from the above-mentioned parties, they shall assume all fees associated with the pound keeping the dog or cat.

b) Where an impounded animal is required by bylaw to be licenced and a licence has not been obtained, the said licence fee shall be paid in addition to the above charges and the impounding penalty before said dog or cat is released from the pound.

c) An Animal Control Officer may enter onto the land surrounding any building in pursuit of a dog or cat which has been observed to be at large.

d) For the purpose of impounding any dog or cat found at large in the Town, a pound shall be established at such place as may be designated by resolution of Council as a pound.

e) The Town may from time to time appoint a Pound keeper to carry out the provisions of this bylaw.

f) Every Pound keeper shall receive and detain in the pound any dog or cat found running at large and shall detain same until disposal of it in accordance with the provisions of this bylaw.

g) The Administrator shall keep a record of all dogs and cats impounded and the time and manner of their disposal.

h) Where the dog or cat impounded is wearing a collar to which is attached a licence, or if no licence is present, but the name of the owner of the impounded cat or dog is known to the Animal Control Officer or the Pound keeper, the Administrator shall be advised as soon as possible. The Administrator shall notify the said owner, advising of the impounding and set forth the required amounts to be paid to have the dog or cat released. No liability

whatsoever shall be attached to the Town by reason of the failure of the owner to receive such notification.

9. DISPOSAL OF ANIMALS

a) The Administrator may sell any dog or cat which is not redeemed within forty-eight (48) hours, excluding Saturdays, Sundays and Statutory holidays, provided that the purchaser thereof obtains a licence if he is a resident of the Town, and further provided that the dog or cat has been vaccinated against rabies.

b) If an impounded dog or cat is not claimed within forty-eight (48) hours, subject to subsection (c), from the time such dog or cat is received at the pound, excluding Saturdays, Sundays and Statutory holidays, and the fees if any remain unpaid as herein provided, said dog or cat may be disposed of by the Pound keeper, or at his request, any other person, without further notice by euthanasia.

c) If a dog or cat wearing a current licence is impounded, that animal shall be held for an additional forty-eight (48) hours, excluding Saturdays, Sundays and Statutory holidays, to the time set out in subsection (b) to allow the owner to be notified. If the owner is notified within the forty-eight (48) hour time frame set out in subsection (b) this section shall not apply.

10. CAT TRAP PERMITS AND ACTIVE OPERATIONS

a) A person who has been bothered by a cat being at large may apply to the Town of Shaunavon to request a cat trap.

b) The Town of Shaunavon shall only approve a request for a cat trap to a person making an application when that person agrees to all the terms included in the cat trap request and has paid for the deposit fee equal to the replacement cost of the trap.

c) Where a cat trap request is approved pursuant to this Bylaw, the person shall:

i) abide by the terms of the deposit agreement;

ii) only set traps Monday to Friday, excluding Public Holidays;

iii) only set traps when temperatures are between 6°C and 29°C;

iv) place the trap only on the requested property;

v) monitor the trap often;

vi) if a cat is caught, call the Town Office during normal office hours to have Town personnel take the cat to be impounded, and ensure that the cat's well-being is continuously maintained;

vii) forfeit the deposit if the trap is damaged or goes missing.

d) Notwithstanding subsections (a) through (c), the Town, its Animal Control Officers, and authorized operational members or designated representatives of the Pawsitive Cattitude Cat Committee are hereby legally empowered to initiate, coordinate, and execute active trapping and containment programs. Town-owned traps may be deployed on public municipal property, or on private property with the explicit verbal or written consent of the owner or occupant, at any time for the purpose of controlling stray, feral, or at-large populations to preserve community safety, health, and animal welfare.

e) No person shall use, set, or deploy any privately owned or personal trap for the purpose of trapping domestic animals within the Town of Shaunavon. All public trapping activities must be explicitly funneled through the official municipal application process as specified in subsections (a) and (b). Any person found deploying an unauthorized personal trap shall be deemed to be in breach of this bylaw and liable to the specific penalty set forth in Schedule "B".

11. MISCELLANEOUS

a) Any animal suspected of having rabies or other life-threatening disease shall be isolated and may not be claimed from the pound, destroyed or otherwise disposed of except after notice to the Medical Health Officer and then only in compliance with the direction of the Medical Health Officer.

b) No person shall:

i) untie, loosen or otherwise free an animal which has been tied or otherwise restrained;

ii) negligently or willfully open a gate, door or other opening in a fence or enclosure in which an animal has been confined and thereby allow an animal to run at large in the Town;

iii) tease, entice, bait or throw objects at a dog confined within its owner's property.

12. GENERAL PENALTIES

a) Any person who contravenes any of the provisions of this bylaw or fails to comply therewith, or with any notice or order given thereunder shall be guilty of an offence and upon conviction, shall be liable to a fine of not less than twenty-five ($25.00) or more than two hundred and fifty dollars ($250.00) and costs.

13. PAYMENT OUT OF COURT

a) Where an Animal Control Officer believes that a person has contravened any provision of this bylaw, he may serve upon such person a Notice of Violation, as provided by this section either personally or by mailing or leaving same at his last known address and such service shall be adequate for the purpose of this bylaw.

b) The Notice of Violation shall be in form "A" as attached hereto and forming part of this bylaw, and shall indicate thereon the Section of the Bylaw which was contravened and the amount of the penalty to be paid as provided in Schedule "B" of this bylaw.

c) If payment is not received in the time required a Summons shall be issued to the person alleged to have committed the offence and thereafter the provisions of summary prosecution shall apply.

d) The levying and payment of any fine provided in this bylaw shall not relieve a person from the necessity of paying any fees, charges or costs for which he is liable under the provision of this bylaw.

e) Where a dog or cat is disposed of under the provisions of this bylaw, the owner shall be liable for the disposal costs incurred.

14. REPEAL OF FORMER BYLAWS

a) That Bylaw No. 2023-07 is hereby repealed.

15. COMING INTO FORCE

a) That this bylaw shall come into force and have effect on the day of final passing.

_____

Mayor

(SEAL)

_____

Administrator

Read a third time and adopted this _____ day of _____, 2026.

TOWN OF SHAUNAVON

SCHEDULE "A"

ANNUAL LICENCE FEES FOR DOGS AND CATS

Animal Type	Registration Status	Fee
DOGS	Male dog non-neutered	$40.00
DOGS	Male dog neutered	$20.00
DOGS	Female dog non-spayed	$40.00
DOGS	Female dog spayed	$20.00
CATS	Male cat non-neutered (Intact)	$50.00
CATS	Male cat neutered (Altered)	$10.00
CATS	Female cat non-spayed (Intact)	$50.00
CATS	Female cat spayed (Altered)	$10.00
TAGS	Initial Permanent Lifetime Identification Tag	Included
TAGS	Lost / Destroyed Tag Replacement Fee	$5.00

TOWN OF SHAUNAVON
SCHEDULE "B"
PENALTIES

1. DOG DECLARED POTENTIALLY DANGEROUS

Impounded or issued violation notice for running at large: $100.00 each time

2. RUNNING AT LARGE / CONTRAVENTION (GENERAL)

A) NEUTERED / SPAYED (ALTERED) ANIMALS:

- FIRST OFFENCE WITHIN ONE YEAR: $50.00
- SECOND OFFENCE WITHIN ONE YEAR: $100.00
- THIRD OR SUBSEQUENT OFFENCE WITHIN ONE YEAR: $200.00

B) NON-NEUTERED / NON-SPAYED (INTACT) ANIMALS:

- FIRST OFFENCE WITHIN ONE YEAR: $100.00
- SECOND OFFENCE WITHIN ONE YEAR: $150.00
- THIRD OR SUBSEQUENT OFFENCE WITHIN ONE YEAR: $250.00

3. UNAUTHORIZED USE OF PERSONAL TRAPS

Contravention of Section 10(e) (Deploying non-municipal traps): $150.00 per violation

TOWN OF SHAUNAVON
SCHEDULE "C"
POUND CHARGES

1. DOG: Any fee(s) charged for housing

2. CAT: Any fee(s) charged for housing

FORM 'A'
TOWN OF SHAUNAVON
NOTICE OF VIOLATION

OWNERS NAME: _____

OWNERS ADDRESS: _____

DETAILS OF OFFENCE:

DATE: _____ TIME: _____ A.M. / P.M.

DESCRIPTION OF DOG OR CAT: _____

LICENCE NUMBER (IF APPLICABLE): _____

LOCATION OF VIOLATION: _____

DESCRIPTION OF VIOLATION: _____

SERVED BY: _____ (Pound keeper or Complainant)

You are charged with violation of Bylaw No. 2026-03. The penalty for the violation is as indicated following:

[ ] License fee @ Schedule 'A' Rate

[ ] Altered Animal Running at Large Fines (1st: $50.00 / 2nd: $100.00 / 3rd+: $200.00)

[ ] Intact Animal Running at Large Fines (1st: $100.00 / 2nd: $150.00 / 3rd+: $250.00)

[ ] Unauthorized Use of Personal Trap Fine ($150.00)

[ ] Other fines; Section _____

Total Penalty Due: _____

You may make voluntary payment of the above penalty at the Town Office at 401 Third Street West during regular office hours or you may mail the penalty to the Town Office at Box 820, Shaunavon, Saskatchewan, S0N 2M0 within seven days of the date of service of the Notice of Violation.

If you do not make a voluntary payment within the time set out above, you shall be liable to prosecution and upon summary conviction, you shall be liable to penalties provided under the General Penalty Bylaw.