Town of Shaunavon

Meeting Minutes

Regular Council Meeting August 18, 2026 - 06:30 PM

Attending: Mayor, Cal Vance; Councillors: Pam Bahnuick, Rhonda Bellefeuille , Sharon Dickie, Lisa Schmit, Alain Tetrault and Edna Laturnus, CAO and Blaze Larson, CAO-in-Training.

Regrets: Darren Johnston

1 Calling the Meeting to Order

Mayor Vance called the meeting to order at 6:30 p.m.

2 Additions to the Agenda

Item 9.8 — Street Closure Request was added to New Business.

3 Acceptance of the Agenda

2026-296 Councillor Schmit
Councillor Tetrault

That the agenda for the August 18, 2026 Regular Council Meeting be accepted as amended

CARRIED

4 Approval of the Minutes of the July 21, 2026 Special and Regular Council Meetings

4.1 Minutes of the July 21, 2026 Special Council Meeting

2026-297 Councillor Tetrault
Councillor Schmit

That the minutes of the Special Council Meeting held July 21, 2026, be adopted as presented.

CARRIED

4.2 Minutes of the July 21, 2026 Regular Council Meeting

2026-298 Councillor Schmit
Councillor Dickie

That the minutes of the Regular Council Meeting held July 21, 2026, be adopted as presented.

CARRIED

5 Delegations

Delegation Entered at 7:10 P.M.

5.1 Stu Christianson - Chinook School Division - at 7:15 PM

2026-299 Councillor Dickie
Councillor Schmit

That Council hear the delegation from Stu Christianson.

Delegation Exited at 7:30 P.M.`

6 Unfinished Business and Business Arising from the July 21, 2026 Special & Regular Council Meetings

6.1 McQueen Creative

6.1.1 McQueen Creative
Councillor Dickie

That Council offer a settlement of $10,000.00 to McQueen Creative to settle the Legal Matter

Motion Lapsed due to lack of a seconder

6.1.2 McQueen Creative
Councillor Bellefeuille

That Council direct legal counsel to proceed with court proceedings regarding the McQueen Creative matter

Motion Lapsed due to lack of a Seconder

6.1.3 McQueen Creative
2026-300 Councillor Bellefeuille
Councillor Dickie

That Council instruct Administration to contact legal counsel at MLT Aikins for advice regarding the McQueen Creative matter and invite legal counsel to attend a future Council meeting to address questions from Council.

CARRIED

6.2 Tree Future Planning
2026-301 Councillor Schmit
Councillor Dickie

That Council refer the Tree Future Planning matter to the Administration Committee for review and recommendations.

CARRIED

6.3 GoGreen Dog Park Projects

Administration was directed to follow up with the GoGreen Committee to clarify and determine the scope of upcoming projects.

6.4 "Safe Sidewalks"

Council held a discussion regarding Safe Sidewalks Canada

7 Bylaws

7.1 Bylaw 2026-04 Firearms Discharge Bylaw

7.1.1 Bylaw 2026-04 Firearms Discharge Bylaw - First Reading
2026-302 Councillor Bellefeuille
Councillor Tetrault

That Bylaw 2026-04, being a Bylaw to Regulate the Discharge of Firearms, be given first reading.

CARRIED

7.1.2 Bylaw 2026-04 Firearms Discharge Bylaw - Second Reading
2026-303 Councillor Dickie
Councillor Schmit

That Bylaw 2026-04 be given second reading.

CARRIED

7.1.3 Bylaw 2026-04 Firearms Discharge Bylaw - Permission for Third Reading

Councillor Tetrault
Councillor Schmit

That Council grant permission to proceed to third and final reading of Bylaw 2026-04 at this meeting.

DEFEATED

7.2 Bylaw 2026-05 Nuisance Wildlife Bylaw

7.2.1 Bylaw 2026-05 Nuisance Wildlife Bylaw - First Reading

2026-304 Councillor Bellefeuille
Councillor Schmit

That Bylaw 2026-05, being a Bylaw to Regulate Nuisance Wildlife, be given first reading.

CARRIED

7.2.2 Bylaw 2026-05 Nuisance Wildlife Bylaw - Second Reading

2026-305 Councillor Schmit
Councillor Bellefeuille

That Bylaw 2026-05 be given second reading

CARRIED

7.2.3 Bylaw 2026-05 Nuisance Wildlife Bylaw - Permission for Third Reading

Councillor Dickie
Councillor Bellefeuille

That Council grant permission to proceed to third and final reading of Bylaw 2026-05 at this meeting.

DEFEATED

8 Water Quality Report

2026-306 Councillor Schmit
Councillor Bellefeuille

That the Water Quality Report for July 2026 be accepted as presented

CARRIED

9 New Business

9.1 Municipal Public Disclosure Statement - Annual Declaration

2026-307 Councillor Schmit
Councillor Dickie

That Council acknowledge receipt of the annual Municipal Public Disclosure Statements as presented by Council members.

CARRIED

9.2 Nuisance Wildlife Permit

2026-308 Councillor Dickie
Councillor Bahnuick

That Council table the decision on the Nuisance Wildlife Permit application until Bylaw 2026-05 (Nuisance Wildlife Bylaw) receives third reading and is officially passed.

TABLED

9.3 Tax Enforcement - Block H, Plan 63SC02927 Ext 0, 154151940

2026-309 Councillor Bellefeuille
Councillor Tetrault

THAT TAXervice, on behalf of the Town of Shaunavon, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:
BLOCK H - PLAN 63SC02927 EXT 0, 1541541940

CARRIED

9.4 Maltese Fire Inspections Report

2026-310 Councillor Schmit
Councillor Tetrault

That Council accept the Maltese Fire Inspections Report as presented, approve the Voluntary Demolition Agreement under the Dilapidated Building Program, and instruct Administration to send the Voluntary Demolition Agreement and waiver documents to the property owner.

CARRIED

9.5 SGI Provincial Traffic Safety Fund Grant

2026-311 Councillor Bahnuick
Councillor Dickie

That Council acknowledge receipt of the SGI Provincial Traffic Safety Fund Grant notification as presented.

CARRIED

9.6 Extension of Time

2026-312 Councillor Bahnuick
Councillor Dickie

THAT this Council Meeting be Extended at 9:34 PM, as per Section 32 of "The Council Procedures Bylaw No. 2021-10".

CARRIED

9.7 Sewer Camera Inspection Policy

2026-313 Councillor Bellefeuille
Councillor Bahnuick

That Council approve the Sewer Camera Inspection Policy as Policy No. 2026-05

CARRIED

Councillor Bellefeuille Exited at 9:38 P.M.

9.8 Eastend Fundraising Gala

2026-314 Councillor Bellefeuille
Councillor Bahnuick

That the Town of Shaunavon donate $500.00 to the Town of Eastend toward the purchase of a new X-Ray Machine.

CARRIED

Councillor Bellefeuille Returned at 9:40 P.M.

9.9 Street Closure Request

2026-315

That Council approve the street closure request for the 700 block of 1st Street East on Sunday September 27, 2026

CARRIED

10 Manager's Reports

2026-316 Councillor Bellefeuille
Councillor Schmit

That the Manager's Reports be Accepted as presented.

CARRIED

10.1 Bylaw Officer

10.2 Director of Communications and Tourism

10.3 Economic Development Officer

10.4 Director of Public Works

10.5 Director of Wellness and Leisure

11 CAO-in-Training Report

2026-317 Councillor Schmit
Councillor Dickie

That the CAO-in-Training Report be accepted as presented.

CARRIED

12 Mayor and Councillor's Reports

2026-318 Councillor Bellefeuille
Councillor Dickie

That Council establish a Fire Hall Building Committee consisting of Mayor Cal Vance, Councillor Lisa Schmit, Councillor Darren Johnston, and Town Administration to carry out the preliminary planning and groundwork for a new fire hall, with recommendations to be brought back to Council.

CARRIED

12.1 Councillor Dickie Report

12.2 Councillor Bahnuick Report

12.3 Mayor and Councillor's Reports

2026-319 Councillor Tetrault
Councillor Bahnuick

That the Mayor and Councillors' Reports be accepted as presented.

CARRIED

13 Financial Reports

13.1 Town of Shaunavon

2026-320 Councillor Bellefeuille
Councillor Dickie

THAT Council Approves the Town of Shaunavon Bank Reconciliation For June 30, 2026
Further, that the List of Accounts for Payment be Approved, as listed on the Payment Register as Cheques No. 22282 to Cheque No. 22363 and Other On-Line Payments No. 2600073 to No. 2600083, in the Total Amount of $1,111,879.84, and forming a part of these Minutes as Schedule "A".

CARRIED

13.2 Shaunavon & District Fire and Rescue Department

2026-321 Councillor Bahnuick
Councillor Tetrault

THAT Council Approves the Shaunavon & District Fire and Rescue Department Bank Reconciliation at July31, 2026, and the Accounts Payable, as listed on the Payment Register as Cheque No. 1502 to Cheque No. 1511, in the Total Amount of $ 7,807.31, and forming a part of these Minutes as Schedule "A".

CARRIED

14 Correspondence

14.1 Shaunavon RCMP - Q2 April - June, 2026 Policing Report

2026-322 Councillor Tetrault
Councillor Bahnuick

That the Shaunavon RCMP Q2 April–June 2026 Policing Report and July 2026 Summary of Police Calls be accepted and filed as correspondence.

CARRIED

14.2 Town of Shaunavon Quarterly Newsletter

The Quarterly Newsletter was presented to Council for information.

14.3 SUMA Correspondence RE: SUMA Summer School

2026-323 Councillor Bahnuick
Councillor Tetrault

That the SUMA Correspondence RE: SUMA Summer School be accepted and filed as correspondence.

CARRIED

14.4 Xplore Inc. – Request for Letter of Support

2026-324 Councillor Bahnuick
Councillor Dickie

That the correspondence from Xplore Inc. regarding a Request for Letter of Support be accepted and filed as correspondence.

CARRIED

14.5 EMS Monthly Dashboard for Southwest Regional Ambulance Committee-July 2026

2026-325 Councillor Dickie
Councillor Bahnuick

That the EMS Monthly Dashboard for the Southwest Regional Ambulance Committee for July 2026 be accepted and filed as correspondence.

CARRIED

14.6 SHA August Update

2026-326 Councillor Dickie
Councillor Schmit

That the Saskatchewan Health Authority (SHA) August Update be accepted and filed as correspondence.

CARRIED

14.7 SPCA

2026-327 Councillor Bahnuick
Councillor Tetrault

That the SPCA correspondence regarding Stray Animal Management & Municipal Partnership be accepted and filed as correspondence.

CARRIED

14.8 Children's Learning Center - Addition Grand Opening

2026-328 Councillor Dickie
Councillor Bahnuick

THAT Council accept the correspondence from the Children's Learning Center regarding the Addition Grand Opening, and that any member of Council available to attend be encouraged to do so.

CARRIED

15 Adjournment

2026-329 Councillor Tetrault

That this meeting be adjourned at 11:58 p.m.

Date approved: _____

_____

Cal Vance, Mayor

_____

Edna Laturnus, CAO