Town of Shaunavon

Meeting Minutes

Regular Council Meeting October 6, 2026 - 06:30 PM

Attending: Mayor Cal Vance; Councillors: Pam Bahnuick, Rhonda Bellefeuille, Sharon Dickie, Darren Johnston, Lisa Schmit, Alain Tetrault; Blaze Larson, CAO; Edna Laturnus Assistant CAO

1 Calling the Meeting to Order

Mayor Vance called the meeting to order at 6:33 P.M.

2 Additions to the Agenda

2026-370
Councillor Schmit
Councillor Tetrault

THAT Firefighter Recognition Night be added to the agenda under item 8.6 New Business.

CARRIED

3 Acceptance of the Agenda

2026-371
Councillor Tetrault
Councillor Bahnuick

THAT Council approve the agenda for the October 6, 2026 Regular Council Meeting as amended.

CARRIED

4 Approval of the Minutes of the September 15, 2026 Regular Council Meeting

2026-372
Councillor Schmit
Councillor Johnston

THAT the minutes of the September 15, 2026 Regular Council Meeting be adopted as presented.

CARRIED

5 Delegations

Delegation Entered at 7:15 P.M.

5.1 Logan Tisdale, Auditor (MNP), at 7:15 PM

2026-373
Councillor Dickie
Councillor Johnston

THAT Council hear the delegation from Logan Tisdale, Auditor (MNP), regarding the 2026 Audit Service Plan, 2026 Engagement Letter, and 2026 Interim Billing for Audit Services; AND THAT the delegation reports be accepted as presented.

CARRIED

Delegation Left at 7:35 P.M.

6 Bylaw

6.1 Committees Bylaw

2026-374 Councillor Dickie
Councillor Bahnuick

THAT Council refer the draft Committees Bylaw back to the Administration Committee for review.

CARRIED

6.2 General Penalties Bylaw

6.2.1 General Penalties Bylaw- First Reading

2026-375 Councillor Bellefeuille
Councillor Dickie

THAT Bylaw No. 2026-06, being the General Penalties Bylaw, be read a first time.

CARRIED

6.2.2 General Penalties Bylaw-Second Reading

2026-376 Councillor Schmit
Councillor Tetrault

THAT Bylaw No. 2026-06, being the General Penalties Bylaw, be read a second time.

CARRIED

6.2.3 General Penalties Bylaw- Proceed to Third Reading

2026-377 Councillor Dickie
Councillor Bahnuick

THAT Council give unanimous consent to proceed to the third reading of Bylaw No. 2026-06, being the General Penalties Bylaw, at this meeting.

CARRIED

Third reading was not held. The bylaw remains at second reading.

7 Unfinished Business and Business Arising from the September 15th, 2026 Regular Council Meeting

7.1 TAB Program

2026-378 Councillor Bellefeuille
Councillor Bahnuick

THAT any Councillor or the Mayor selected to participate in the TAB Program be authorized to attend and have all related expenses covered.

CARRIED

7.2 Shaunavon & District Fire and Rescue Department Updates

Discussion was held regarding the Shaunavon & District Fire and Rescue Department administrative updates and software quote. No resolution was adopted.

Assistant CAO Edna Laturnus Exited the meeting and Building at 8:49 P.M.

8 New Business

8.1 In Camera Session

2026-379 Councillor Schmit
Councillor Johnston

THAT Council move In-Camera to discuss CAO Blaze Larson under Section 120 of The Municipalities Act at 8:50 P.M.

CARRIED

CAO Blaze Larson Exited at 8:50 P.M.

8.1.1 Out of Camera

2026-380 Councillor Dickie
Councillor Johnston

THAT Council Rise and Report from the In-Camera Session at 9:31 P.M.

CARRIED

CAO Blaze Larson Returned to the meeting at 9:31 P.M.

8.2 Employment Contract Amending Agreement

2026-381 Councillor Johnston
Councillor Bellefeuille

THAT Council approve the Employment Contract Amending Agreement for CAO Blaze Larson as presented.

CARRIED

8.3 Proposed Residential Subdivision - Lots 16 & 17, Block 23, Plan B3185

2026-382 Councillor Bellefeuille
Councillor Tetrault

THAT Council approve the Revised Plan of Proposed Residential Subdivision for Lots 16 & 17 (Lots 17A and 18 as Lot 17A), Block 23, Plan B3185, subject to confirmation being obtained regarding the proposed location of the garage structure.

CARRIED

8.4 Extension of Time

2026-383 Councillor Tetrault
Councillor Bahnuick

THAT this Council Meeting be Extended at 9:31 PM, as per Section 32 of "The Council Procedures Bylaw No. 2021-10"

CARRIED

8.5 Pesticide usage within the Municipality

Discussion was held regarding pesticide usage within the municipality. No resolution was adopted.

8.6 Offer for Lot 9,47 Block 5 Plan B3185

2026-384 Councillor Tetrault
Councillor Bahnuick

THAT Council direct Administration to return the purchase offer for Lot 9, Block 5, Plan B3185 as the proposed development is not a permitted use under the Town's Zoning Bylaw;

AND THAT Administration be authorized to present the purchaser with an offer for Lot 27, Block 8, Plan B3185 within the C1 Commercial District for the same purchase price.

CARRIED

8.7 Firefighter Recognition Night

2026-385 Councillor Bahnuick
Councillor Tetrault

THAT Deputy Mayor Sharon Dickie be authorized to attend the Firefighter Recognition Night and speak on behalf of the Town of Shaunavon.

CARRIED

8.7.1 Firefighter Recognition Night

2026-386 Councillor Dickie
Councillor Johnston

THAT the Town purchase event tickets for the Mayor and any Councillors interested in attending the Firefighter Recognition Night.

CARRIED

9 Mayor and Councilor's Reports

2026-387 Councillor Johnston
Councillor Dickie

THAT Council accept the Mayor and Councillor reports as presented.

CARRIED

10 Financial Reports

10.1 Town of Shaunavon

2026-388 Councillor Schmit
Councillor Tetrault

THAT Council Approves the Town of Shaunavon Bank Reconciliation and Statement of Financial Activities at August 31, 2026; Further, THAT the List of Accounts for Payment be Approved, as listed on the Payment Register as Cheques No. 22424 to Cheque No. 22463 and Other On-Line Payments No. 2600092 to No. 2600100, in the Total Amount of $314,780.18, and forming a part of these Minutes as Schedule"A"

CARRIED

10.2 Shaunavon & District Fire and Rescue Department

2026-389 Councillor Dickie
Councillor Johnston

THAT Council Approves the Shaunavon & District Fire and Rescue Department Bank Reconciliation and the Statement of Financial Activities at September 30,2026, and the Accounts Payable, as listed on the Payment Register as Cheque No. 1519 to Cheque No. 1522, in the Total Amount of $3,258.34 and forming a part of these Minutes as Schedule "A".

CARRIED

11 Correspondence

11.1 Dr. Noble Irwin Regional Healthcare Foundation

2026-390 Councillor Dickie
Councillor Bellefeuille

THAT Council table the correspondence from the Dr. Noble Irwin Regional Healthcare Foundation until the next regular meeting of Council in order to determine the exact budget for this item.

CARRIED

11.2 Lions Club Inquiry

THAT the correspondence regarding the Lions Club inquiry be received for information.

11.3 EMS Monthly Update-September

THAT the September EMS Monthly Update be received for information.

12 Adjournment

2026-391 Councillor Tetrault

THAT this meeting be adjourned at 11:23 P.M.

CARRIED

Date approved: _____

_____

Cal Vance, Mayor

_____

Blaze Larson, CAO